

**MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
September 13, 2021**

A meeting of the Mountville Borough Council was held on Monday, September 13, 2021, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- President Lenny D. Heisey, Vice President Christine Eshleman, Jesse Hersh, Richard Spiegel, Matt Auker, Harry Morgan, and Mayor Phil Kresge. Jonah Eastep was absent.
- Also, present were West Hempfield Township Police Chief L. Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President L. Heisey who then gave an invocation and led the Pledge of Allegiance.

**Meeting Minutes and Financial Reports**

- *R. Spiegel moved to accept the minutes of the August 9, 2021, meeting as distributed.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* H. Morgan seconded the motion. Council was in accord and the motion carried.

President Heisey addressed the visitors in the room. He advised that at any time during the meeting if anyone wished to be heard, they could stand, state their name and address, and then address the Council.

**Public Safety – Police/Fire**

Chairperson – Richard D. Spiegel

- The Chair recognized West Hempfield Township Police Chief L. Layden. The Chief reviewed the August 2021 report which had been distributed.
  - Chief Layden discussed a drug bust which took place on Providence Place.
- The Chair recognized Mountville Fire Co #1 Chief Gantz. Chief Gantz reviewed the August 2021 monthly report stating that the department responded to 26 calls for service during the month bringing the year-to-date total at 216 calls for service.
  - The Fire Company fund drive stands at approximately \$31,062.00 year to date.
  - No word from the Federal Grant for new radios.
  - The fundraising event on Saturday, September 11, 2021 went well. There will be a small profit from the event.
- The Chair discussed the proposal for a fire tax. Councilperson Spiegel requested any comments, questions, or concerns on the proposed fire tax. A timetable was discussed. A question arose about when the tax would be initiated. The tax is collected with the real estate taxes which would be in the spring.
  - Councilperson Auker expressed some concern about the timetable. He commented that he wished to give the residents plenty of time to prepare for the tax. There was no further discussion.
  - President Heisey commented that regular taxes could potentially be lowered once this tax is enacted. There was discussion about the possibility and some ideas were expressed, but there was nothing brought forward for a vote.

- Councilperson Spiegel reinforced the fact the Fire Company is 100% volunteer and there is only a small percentage of residents that currently contribute and the donations are trending downward.
- *R. Spiegel motioned to accept the ordinance as written and to have attorney Zuke draft the final version and advertise the ordinance for discussion and a vote at the October Council meeting.* H. Morgan seconded the motion. Council was in accord and the motion carried.

**Public Safety – Planning/Zoning**

Chairperson – Jesse D. Hersh

- Chair J. Hersh reported that 9 permits were issued for August.
 

○ #2231	85 Rockford Rd.	Addition to existing deck	\$ 244.50
○ #2232	18 Park Ave.	Keeping of chickens	\$ 35.00
○ #2233	24 E. New St.	6' high fencing	\$ 35.00
○ #2234	24 E. New St.	Shed Installation	\$ 35.00
○ #2237	288 College Ave.	Garage addition	\$ 1219.50
○ #2238	23 Rockford Rd	Deck	\$ 124.50
○ #2239	3 Georgetown Ct.	4' high fencing	\$ 43.80
○ #2240	144 W. Main St.	Storage garage	\$ 120.00
○ #2241	106 Fridy St.	Patio	\$ 36.40
- Code Enforcement for the month of August.
 

○ 93 Village Drive	Refuse	Resolved
○ 51 S. Manor St.	Health (stagnant water in pool)	Resolved
○ 301 Huntington Drive	Junked and Abandoned Vehicles	Resolved
○ 114 Opal Court	Grass/Weeds	Letter Sent
○ 216 Providence Place	Grass/Weeds	Letter Sent
○ 66 S. Manor St.	Grass/Weeds	Letter Sent
- The planning commission had nothing to review

**General Government**

Chairperson – Christine D. Eshleman

- The VFW is requesting a donation from the Borough to offset some of the cost of the honorary banners.
  - *Vice President Eshleman moved to donate \$1,000.00 from general fund to the VFW to offset some of the cost for the banners.* M. Auker seconded the motion. Council was in accord and the motion carried.
- The Borough received its first round of funding from the American Rescue Plan Act in the amount of \$148,996.92.
  - Manager Millhouse was requested to reach out to the PSAB and attorney Zuke to clarify the allowances for distribution under the act.
  - The remaining discussion was tabled to the next meeting.

**Public Works – Streets**

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights – No Update

- ARLE Grant – No Update
- Weed control was completed.
- Road sealing – There will be some discussion in the near future about sealing and paving.
- Tree trimming work was completed.
- Crosswalks – Crosswalks were priced for the following intersections; Main and College, Main and Manor, Main and Bridge, Main and Church, Main and Fridy and College and Clay.
  - Brenneman and Sons pricing for all was \$2,935.00
  - Lancaster Co-op Pricing was calculated at \$3,458.00
    - *M. Auker motioned to accept the bid for Brenneman and Son to paint six crosswalks within the Borough at a cost of \$2,935.00. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- Snow removal agreement with D. H. Funk – Pricing did increase slightly but seemed reasonable. One other change on the contract from the previous year is that Funk will maintain state roads when 6” or more of snow is forecasted, which is a change from 2” the previous year. There was some discussion about the new wording of the contract, but the contract was left as written.
  - *M. Auker motioned to renew the D.H. Funk snow removal contracts for the 2021-2022 winter season. H. Morgan seconded the motion. Council was in accord and the motion carried.*

### **Public Works – Health/Sanitation**

Chairperson – Harry L. Morgan

- We have developed a waste contract for bid and a bidding schedule.
  - The schedule is as follows:
    - Advertise for distribution the week of September 20<sup>th</sup> and again the following week.
    - Pre-bid meeting would be on October 5, 2021.
    - Bid opening would be October 19, 2021.
    - Vote on contractor would be October 25, 2021.
  - There were several bid options included in the bid package. There will be an alternate bid for supplied toters and an alternate for 3 bag collection vs. 5 bag collection. We will also be reducing the size of our dumpsters at the parks.
  - *H. Morgan motioned to approve the waste contract bid documents for distribution and advertise for perspective bidders. J. Hersh seconded the motion. Council was in accord and the motion carried.*
- There are approximately 52 overdue trash accounts of \$20.00 or more.
  - *H. Morgan motioned to turn the 3<sup>rd</sup> quarter overdue trash accounts to Creditech for collection. M. Auker seconded the motion. Council was in accord and the motion carried.*

### **Parks & Recreation**

Chairperson – Jonah M. Eastep

- Spring Hill Project – We received the Growing Greener grant for the second project.
- No update on the DCNR grant.
- No update on the playground at the Borough Park.
- Manager Millhouse reported that Zimmerman Roofing did an outstanding job on the small pavilion roof repair.
- Community Picnic went well and even though it was a small crowd, everyone had a good time.
- Playground equipment refinishing – Millersville University completed the painting project for the playground equipment at the Borough Park during the annual Lancaster Day of Caring event.

- Ballfield Use Agreement – Attorney Zuke drafted a contract for the use of the ballfields. The contract will diminish the amount of liability which would fall upon the Borough in the event something would occur while the ballpark is in use by an outside organization.
  - *R. Spiegel motioned to approve the ballpark use agreement with the MYAA for the use of the Borough Park and the Veterans Memorial Park. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

### Unfinished Business

- 2022 budget discussion – A tentative time schedule was discussed for the budget. The final vote will be in December. The Manager did put together a starting budget based upon last years figures. Several items were discussed, but there were no decisions made. Deficit spending was discussed and that there should be a small deficit in the budget to use any surplus monies. C. Eshleman asked Council to submit their budget ideas to the Manager before the end of September.
- More bids were received for the repair of the 2017 Ford pick-up. They are as follows:
  - Chapman Ford - \$9208.50
  - Dutch Valley - \$9264.03
  - Rod's Autobody- \$2451.15
    - *C. Eshleman mad a motion to accept the estimate from Rod's Autobody to perform the repairs on the 2017 Ford pick-up. H. Morgan seconded the motion. Council was in accord and the motion carried.*

### New Business

- The Manager reported that we should look into purchasing new public works trucks for the Borough. The Manager has set forth a plan to put the Borough pick-up trucks on a 3-year replacement plan, so the Borough doesn't keep a truck longer than 10 years. There was a lengthy discussion about costs and replacement vs. repair to the current fleet.
  - *H. Morgan motioned to purchase one new 2022 Chevrolet Silverado 1-ton 4x4 regular cab work truck at a Costars price not to exceed \$35,000.00, to be drawn from the Capital Reserve fund. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
  - Council discussed developing an accountability record to track damage to any of the Borough vehicles so that if there is new damage, we can hold someone accountable for it. The Manager agreed and will develop a process to track it.
- Council discussed the possibility of having the LCTCB collect the LST taxes for the Borough. After some discussion, Council asked to determine the collection fee for the LCTCB to collect them and bring the figures to the next meeting.
- The gas pump at the Borough maintenance Garage has stopped working. There are no longer parts available for the unit. A new pump will need to be purchased.
  - *H. Morgan motioned to purchase a new gas pump for the Highway Garage at a cost of \$749.00. J. Hersh seconded the motion. Council was in accord and the motion carried.*

### Mayor's Report

- Mayor Kresge updated Council on the crossing guard situation. We have hired two substitute crossing guards. One of our full-time crossing guards is still out injured and it is unknown what the future status will be. The new crossing guards are working out fine and we have been able to provide coverage of all necessary intersections.

**Manager's Report**

- Manager Millhouse referred to his report as distributed.
- The Manager discussed the current financial situation of the Borough. There are several projects in the process that we should start to move on based on the funds that are available for use. Some of these expenditures would include building renovations, paving projects and upgrades and redesign of some parts of our parks.

**Miscellaneous**

- C. Eshleman mention that due to COVID we were unable to have a proper send off for P. Mitchell who retired last year. She requested we consider doing something for her at the end of this year as a thank you for all her hard work over the years.
- *J. Hersh made a motion to cancel the September 27, 2021, Borough Council Meeting.* C. Eshleman seconded the motion. Council was in accord and the motion passed.

**With no further business, the meeting was adjourned at 2118 hrs.**

Respectfully submitted,

Derrick J. Millhouse  
Secretary/Treasurer

**Gallery:**

Steve Mitchell  
Karl Smith  
Dean Evans