

MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
December 13, 2021

A meeting of the Mountville Borough Council was held on Monday, December 13, 2021, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- President Lenny D. Heisey, Vice President Christine Eshleman, Jesse Hersh, Richard Spiegel, Matt Auker, and Mayor Phil Kresge. Jonah Eastep and Harry Morgan were absent.
- Also, present were West Hempfield Township Police Chief L. Layden, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President L. Heisey who then gave an invocation and led the Pledge of Allegiance.

Meeting Minutes and Financial Reports

- *J. Hersh moved to accept the minutes of the November 8, 2021, meeting as distributed.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- *R. Spiegel moved to accept the financial reports and fund distributions as presented.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

President Heisey addressed the visitors in the room. He advised that at any time during the meeting if anyone wished to be heard, they could stand, state their name, and address, and then address the Council.

Visitor – Code Inspector

Mike Gensemer addressed Council for the company BIU (Building Inspection Underwriters) to be considered to be added to the list of approved code inspectors for the Borough.

- *C. Eshleman motioned to have the Borough Solicitor review the contract from BIU, to be added to the list of approved code inspectors.* J. Hersh seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – Richard D. Spiegel

- The Chair recognized West Hempfield Police Department Chief L. Layden. Chief Layden reviewed the police report distributed at the meeting. She also advised Council that Sgt. Ober was recently promoted to Captain.
- The Chair recognized Mountville Fire Co #1 Chief Gantz. Chief Gantz reviewed the November 2021 monthly report stating that the department responded to 40 calls for service during the month bringing the year-to-date total at 331 calls for service.
 - The Fire Company fund drive stands at approximately \$40,016.00 year to date.
 - The Department is reapplying for grant money to purchase new radios at a cost of \$600.00 for the application.
 - *R. Spiegel motioned to cover the \$600.00 cost of the grant application for the fire department.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

Public Safety – Planning/Zoning

Chairperson – Jesse D. Hersh

- Chair J. Hersh reported that 3 permits were issued for period November 8, 2021 to present:
 - #2253 30 W. Main St. Renovations \$ 379.50
 - #2254 110 E. Hoover St. Concrete Walkway \$ 99.20
 - #2255 283 Hill St. Replace Patio \$ 56.00
- Code Enforcement for the month of November.
 - 66 S. Manor St. - Grass/Weeds - Resolved
 - 502 Hillside Drive - Grass/Weeds - Resolved
 - 504 Hillside Drive - Grass/Weeds - Notice of Violation Filed
- The Planning Commission had nothing to review.
- The Zoning Hearing Board had nothing to review.

General Government

Chairperson – Christine D. Eshleman

- There is no update for distribution of the ARPA funding.
- There is no update on the HARC Board.
- There are several appointed positions which will need filled for 2022. These include the Planning Commission, The Borough Authority, Zoning Hearing Board (2 vacancies), the LASA Board and the Vacancy Board.
 - *C. Eshleman motioned to reappoint Theresa Baker to an additional 5 yr. term on the Mountville Borough Authority Board. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
 - *R. Spiegel motioned to appoint Christine Eshleman to a 5 yr. term on the Mountville Borough Planning Commission Board. M. Auker seconded the motion. Council was in accord and the motion carried.*

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
 - ARLE Grant – The Borough should be contacted before the end of the year, but historically we should have heard something by now.
 - An application for the Green Light Go grant will be submitted in the event the ARLE grant is not successful or if we have not received word on the ARLE grant. The hope is the Borough Manager can do most of the application using information already collected for the ARLE grant. This will save the Borough money.
 - *M. Auker motioned to proceed with the application for the Green Light Go Grant with assistance from Rettew Associates as necessary. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- Fridy Street Stormwater: Rettew has begun work on the design. There is a meeting scheduled with the property owner to come to an agreement for work to be performed outside of the municipal right of way.
- School Zone sign repair – Still waiting for PPL to provide a new service.
- Road sealing will be performed and completed before the end of the year

Public Works – Health/Sanitation

Chairperson – Harry L. Morgan (absent)

- Trash Accounts in Arears – There are approx. 19 accounts that are more than \$700.00 in arears.
 - *C. Eshleman motioned to send the 19 accounts to Creditech to begin the process of placing a Lien on the properties.* M. Auker seconded the motion. Council was in accord and the motion carried.
- Overdue Trash Accounts – There are approx. 57 trash accounts that have not paid the fourth quarter trash fee.
 - *C. Eshleman motioned to send the 57 accounts to Creditech for collection.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Parks & Recreation

Chairperson – Jonah M. Eastep (absent)

- Spring Hill Project – Planning and design in progress.
- No update on the DCNR grant.
- No update on the playground at the Borough Park.
- Tree trimming is needed around the small pavilion to eliminate the dead wood and protect the new roof on the pavilion.
 - The following bids were received:
 - Bartlett Tree Service: \$4200.00
 - BTS Property Services: \$3080.00
 - Doug’s Tree Service: \$6500.00
 - GT Services: \$3000.00
 - The Borough Manager recommended BTS due to the availability to schedule this year and the ability to schedule a day rate in the future to perform a large amount of work within a one-day time period.
 - *C. Eshleman motioned contract with BTS Property Services to provide tree trimming services at a cost of \$3080.00.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

Unfinished Business

- Energy Supply rates – Three energy brokers were contacted and the results were as follows. They are all based on a non-GRT price and a start date of June 2022, when the current contract runs out.
 - APPI - AEP Energy - .05778 / 36 mo
 - Bid UR Energy – Engie - .06567 / 42 mo
 - Mantis Innovation - Direct Energy - .06180 / 48 mo
 - *R. Spiegel motioned to contract with APPI energy and AEP Energy for 36 months at a rate of .05778.* J. Hersh seconded the motion. Council was in accord and the motion carried.
- 2022 budget discussion –
 - The updated proposed budget was sent out after the November 8, 2021 meeting. The budget was properly advertised and was made available to the public for review.

- The Borough Manager requested to change the amounts in two budget categories, which would not affect the bottom-line budget number, which would remain the same. \$700.00 would be removed from the park supplies line item and moved to be added to the shade tree maintenance line item.
 - *C. Eshleman motioned to approve the 2022 as presented and advertised, with the change to the park supplies and shade tree line items.* J. Hersh seconded the motion. Council was in accord and the motion carried.

New Business

- Upfit equipment, decals and lighting for the new Public Works truck
 - *C. Eshleman motioned to purchase from Capital Reserve, a salt spreader, including installation and a replacement Polycaster lid from R.S. Hollinger for a Not to Exceed price of \$9,500.00.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
 - *R. Spiegel motioned to purchase from Capital Reserve, a Western snowplow, including installation, from Lancaster Truck Bodies, for a Not to Exceed price of \$2,700.00.* J. Hersh seconded the motion. Council was in accord and the motion carried.
 - *M. Auken motioned to purchase from Capital Reserve, an amber upfit lighting package, including installation, from 10-8 Emergency Vehicle Service for a Not to Exceed price of \$1,800.00.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
 - *J. Hersh motioned to purchase from Capital Reserve, vehicle identification decals, including installation for (4) four public works vehicles, for a Not to Exceed price of \$1,350.00.* M. Auken seconded the motion. Council was in accord and the motion carried.
- Resolution 2021-7 – Fee Schedule
 - Trash Collection Fee: \$65.00/ qtr.
 - Realty Transfer Tax: 1.00%
 - Local Service Tax: \$52.00
 - *J. Hersh motioned to accept Mountville Borough Resolution 2021-7.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- Ordinance #301 – Tax Rates
 - General Purposes = 2.07 mills, Fire Protection = 0.66 mills, Total Millage = 2.73 mills
 - *C. Eshleman motioned to accept Mountville Borough Ordinance #301.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Ordinance #302 – Comcast Franchise Agreement
 - *C. Eshleman motioned to accept Mountville Borough Ordinance #302.* R. Spiegel seconded the motion. Council was in accord and the motion carried
- Part time plow operator
 - Brian Weitzel has been recommended by the Borough Manager. Brian has prior experience plowing for the Borough and is familiar with the trucks and equipment. The Manager also requested Council consider a second part time plow driver as well.....
 - *C. Eshleman motioned to hire Brian Weitzel on a part time basis at a rate of \$25.00/hr .* M. Auken seconded the motion. Council was in accord and the motion carried

Mayor's Report

- The Mayor attended the LASA banquet. Roy Weitzel was honored for his service on the LASA Board.
- A long-range plan should be considered for the Borough future.

Manager's Report

- Manager Millhouse referred to his report as distributed.

Personnel Committee Report

- The Personnel committee met and decided a wage increase across the board for all employees should be set at 3.9% for 2022.
 - *R. Spiegel motioned to give employees a 3.9% wage/salary increase as recommended by the Personnel Committee, for the year 2022.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- The Manager's contract will need to be revised and brought to the reorganization meeting in January.

Miscellaneous

- Re-organization meeting will be January 3, 2022 at 5:00 pm. This is a change from the original scheduled time of 6:00 pm.
- The Council President expressed appreciation for the staff and all the work they have done throughout the year. He thanked the Borough Manager for a job well done. He thanked the Mayor for his service as well. He also thanked Councilperson Spiegel for his service as a Councilperson.
- The Mayor expressed his appreciation for the work Council has done and all the staff has done over the past year and over the years while he was Mayor.
- Sylvan Retreat Apartments donated \$5200.00 to the Borough in lieu of taxes.
- *C. Eshleman motioned to cancel the scheduled December 27, 2021 Council Meeting.* J. Hersh seconded the motion. Council was in accord and the motion carried.

With no further business, the meeting was adjourned at 2130 hrs.

Respectfully submitted,

Derrick J. Millhouse
Secretary/Treasurer

Gallery:

Steve Mitchell

Mike Gensemer