

**MOUNTVILLE BOROUGH COUNCIL
MEETING MINUTES
September 12, 2022**

A meeting of the Mountville Borough Council was held on Monday, September 12, 2022, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Vice President Christine Eshleman, Matt Auker, Jonah Eastep, Lenny Heisey, Phil Kresge and Mayor Steve Mitchell. Rick Spiegel and Jesse Hersh were absent.
- Also, present were West Hempfield Township Police Captain Doug Ober, Mountville Fire Co #1 Chief Dean Gantz, and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council Vice-President C. Eshleman who then gave an invocation and led the Pledge of Allegiance.

Councilperson Eshleman addressed the visitors in the room. She advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

Public Comment

- None

Recognition of Visitors

- Lancaster Public Library – Eva Dombrowski spoke on behalf of the Lancaster County library to discuss the status of the library and solicit funding.

Meeting Minutes and Financial Reports

- *P. Kresge moved to accept the minutes of the August 8, 2022, meeting as distributed.* M. Auker seconded the motion. Council was in accord and the motion carried.
- *L. Heisey moved to accept the financial reports and fund distributions as presented.* M. Auker seconded the motion. Council was in accord and the motion carried.

Public Safety – Police/Fire

Chairperson – Phil Kresge

- P. Kresge recognized WHTPD Captain D. Ober who reviewed the report for the month of August 2022.
 - In the process of becoming an accredited department.
- P. Kresge recognized Mountville Fire Co #1 Chief Gantz who reviewed the August 2022 monthly report.
 - 27 calls for service during the month. They have answered 264 calls for the year.
 - No update on the SAFER grant
 - There was one minor injury to firefighter. He is ok and will fully recover.

Public Safety – Planning/Zoning

Chairperson – Lenny Heisey

- Chair L. Heisey reported that 11 permits were issued for this reporting period:

○ #2285	460 Huntington.	Concrete walkway	\$ 47.80
○ #2286	3 Pennridge Ave.	Fence	\$ 35.00
○ #2287	223 Sylvan Retreat	Solar Panels	\$ 309.50
○ #2288	410 Huntington	Concrete walkway	\$ 35.00
○ #2289	192 Church St.	Driveway expansion	\$ 151.40
○ #2290	460 Huntington	Deck and Fence	\$ 149.40
○ #2291	228 E. Main St.	Driveway Paving	\$ 35.00
○ #2292	415 Society Hill Circle	12x12 Deck Enclosure	\$ 407.70
○ #2293	17 W. Main St.	Expand Driveway	\$ 35.00
○ #2294	120 College Ave.	Fence	\$ 92.00
○ #2295	445 Huntington	Deck and Fence	\$ 70.00

- 10 E. Main St. is establishing a group home classification and has not yet submitted the proper permits.

- Code Enforcement for the month of August 2022.

○ 30 E. Main St.	High Weeds and Grass
○ St. Paul UMC	High Weeds and Grass
○ 113 Froelich	High Weeds and Grass
○ 119 Froelich	High Weeds and Grass
○ 227 Providence Pl.	High Weeds and Grass
○ 45 Spring Hill	High Weeds and Grass
○ 47 Spring Hill	High Weeds and Grass
○ 502 Hillside	High Weeds and Grass
○ 167 Church St.	High Weeds and Grass

- 363 W. Main St. subdivision approval
 - *L. Heisey moved to approve the final subdivision plan for the Rohrer property at 363 W. Main St., subject to the applicant addressing all comments in the letter from Rettew Associates dated August 12, 2022 and comments #2-#4 in the Lancaster County Planning Commission letter dated August 15, 2022 to the satisfaction of the Borough. P. Kresge seconded the motion. Council was in accord and the motion carried.*
 - *L. Heisey moved to approve the revised modification request letter from Harbor Engineering dated August 15, 2022, for the Rohrer property at 363 W. Main St. M. Auken seconded the motion. Council was in accord and the motion carried.*

- The Zoning Hearing Board had nothing to review.

General Government

Chairperson – Christine D. Eshleman

- ARPA Funding
 - The committee met and decided on the following distribution amounts for approval totaling \$112,360.00:

- Mountville Community Svs. \$ 25,000.00
- Mountville Lions Club \$ 21,783.00
- Mountville Fire Company \$ 15,577.00 – If needed for a Grant match
- Mountville VFW \$ 25,000.00
- Faith Friendship \$ 25,000.00
 - *L. Heisey moved to distribute the ARPA funding as presented by the ARPA committee. P. Kresge seconded the motion. Council was in accord and the motion carried.*

- Budget Discussion
 - The Manager developed a list of projected expenditures over the next 5 years.
 - The Manager recommended a second meeting this month to discuss.

Public Works – Streets

Chairperson – Matthew T. Auker

- The Main and Manor project for signal lights:
 - A tentative schedule was discussed.
 - Easement agreements for 3 of 4 corners have been signed.
 - Supplemental agreements have been agreed upon with the following properties:
 - 1 E. Main St. – Concrete slab repair
 - 1 W. Main St. – Tree removal and landscaping
 - 2 W. Main St. – Landscaping
 - *P. Kresge moved to approve the supplemental agreements created by the Manager and Attny. Zuke for the properties listed. M. Auker seconded the motion. Council was in accord and the motion carried.*
- Road repaving/resurfacing projects:
 - The Manager met with Jordan Martin of Martin’s Paving. He discussed the current work being performed by Glo-fiber and the coordination with the paving. Jordan requested to delay the resurfacing until 2023 so that they can guarantee the work and prevent a large number of disturbances in the new surface. Martin’s has submitted a change order to the Borough for the completion date, at no change to cost.
 - *M. Auker moved to approve change order #1 for the Summit Hills resurfacing project. J. Eastep seconded the motion. Council was in accord and the motion carried.*
- Parking issues at Huntington Drive and Spring Hill Lane:
 - An amendment to the ordinance will be needed to create the proper amount of site distance at this intersection. Attny. Zuke has developed an amendment to our ordinances.
 - *M. Auker moved to approve ordinance #304 to amend our parking ordinances for Huntington Drive and Spring Hill Lane. P. Kresge seconded the motion. Council was in accord and the motion carried.*
- Snow removal agreement with D.H. Funk
 - *M. Auker moved approve the 2022-2023 seasonal agreement with D.H. Funk for snow removal. J. Eastep seconded the motion. Council was in accord and the motion carried.*

- Glo-fiber
 - Glo-fiber is finished installing underground utility wires in the right-of-way. The Manager will need to follow up on all of the street opening permits.

Public Works – Health/Sanitation

Chairperson – Rick Spiegel (absent)

- There are 34 unpaid third quarter trash accounts. These accounts are recommended for collection by Creditech.
 - *M. Auken moved to turn 34 delinquent third quarter trash accounts to Creditech for collection. P. Kresge seconded the motion. Council was in accord and the motion carried.*
- The Manager is requesting a change to the yearly discount on the trash billing. Our current rate is 2% if paid in full at the beginning of the year. He is requesting the discount be increased to 5%.

Parks and Recreation

Chairperson – Jonah M. Eastep

- Spring Hill MS4 Project – No update.
- DCNR Grant/Borough Park – No update.
- Community Picnic
 - Jonah thanked those that attended. It was more successful than last year.
 - A committee should be formed to plan next year.

Engineers Report – No Report

Manager’s Report – Trees trimmed at the office parking lot, spouting repairs completed at the office building and a new dehumidifier was purchased to replace the existing dehumidifier in the office basement. The sump in the office basement was repaired by public works. The air conditioning in the meeting room has been repaired.

Mayor’s Report – No Report

Personnel Committee Report – No Report

Unfinished Business

- None

New Business

- Letter of resignation
 - President J. Hersh and his family have moved out of the Borough, forcing him to resign from Council.
 - *L. Heisey moved to accept the resignation of J. Hersh. P. Kresge seconded the motion. Council was in accord and the motion carried.*
 - A replacement will be elected at the October 10, 2022 meeting.
- Council President Election
 - C. Eshleman nominated P. Kresge. There were no other nominations and nominations were closed.

- In a hand vote, a unanimous decision was made by Council members to elect P. Kresge as the new Borough Council President.
- Ordinance #305
 - There are some changes to our current MS4 ordinance to stay in compliance with current MS4 guidelines.
 - *C. Eshleman moved to approve Ordinance #305.* J. Eastep seconded the motion. Council was in accord and the motion carried.
- Roof Repair
 - The Manager informed Council the peaked roof over the office is leaking. The manager obtained a price from a contractor to both fix and/or replace the roof. The roof will need to be replaced in 3 years or less. Council requested more pricing to be brought before Council at the next meeting.

Public Comment

- Tammi Morris – Spoke on behalf of Faith Friendship to encourage a strong relationship between the Borough and their facility.

Miscellaneous

- None

With no further business, the meeting was adjourned at 2107 hrs.

Respectfully submitted,

Derrick J. Millhouse
Secretary/Treasurer

Gallery:

Theresa Baker
Eva Dombrowski
Daniel Irwin
Deborah Keys
Tammi Morris
Randy Rohrer
Karl Smith
Kevin Zimmerman