

**MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
January 13, 2025**

A meeting of the Mountville Borough Council was held on Monday, January 13, 2025, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Theresa Baker, Christine Eshleman, Danny Good, Lenny Heisey, Phil Kresge, Rick Spiegel and Mayor Steve Mitchell. Jonah Eastep was absent.
- Also, present were West Hempfield Township Police Chief Jason Jay, Mountville Fire Company Deputy Fire Chief Andy Kalbach and Borough Manager Derrick Millhouse.

The meeting was called to order at 1902 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

**Agenda Additions**

- None

**Public Comment**

- None

**Recognition of Visitors**

- None

**Meeting Minutes and Financial Reports**

- *R. Spiegel moved to accept the minutes of the December 9, 2024, meeting as distributed. C. Eshleman seconded the motion. Council was in accord and the motion carried.*
- *T. Baker moved to accept the financial reports and fund distributions as presented. D. Good seconded the motion. Council was in accord and the motion carried.*

**Public Safety – Police/Fire**

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Chief J. Jay who reviewed the report for the previous month.
  - WHTPD hired a new officer.
- Chairperson Spiegel recognized Mountville Deputy Fire Chief A. Kalbach who reviewed the report for the previous month.
  - The month end and 2024 yearly report were submitted and reviewed.

**Public Safety – Planning/Zoning**

Chairperson – L. Heisey

- Chairperson Heisey reported that 2 permits were issued for this reporting period:
  - #2405                    321 Fairmont Terrace                    Remodel                    \$ 399.50
  - #2407                    34 N. Manor St.                            Front Porch                    \$ 50.40

**Public Safety – Health/Sanitation**

Chairperson – T. Baker

- Trash Service
  - Trash has been delayed several times. We are working this out with Republic Services.
  - Trash totes have been delivered and are in use. There have been a small number of requests from residents to receive a second tote for additional trash. The current contract with Republic and our current ordinances allow for 150 lbs. of trash per resident. Republic Services claims each tote is capable of handling up to 150 lbs. of trash. Republic will only collect Republic Toters from this point forward.
  - Carboard must be broken down and placed into the recycling bin for collection. Loose cardboard will not be collected.
  - Smaller toters are available upon request. Residents must contact the Borough office for a switch.

**General Government – Personnel**

Chairperson – P. Kresge

- No Report

**General Government - Budget**

Chairperson – C. Eshleman

- No Report

**General Government – Public Outreach**

Chairperson – P. Kresge

- Mountville Welcome Sign – No update
- Discussion about the Museum and adding something to the website

**General Government – Building Committee**

Chairperson – P. Kresge

- No Report

**Public Works – Streets**

Chairperson – D. Good

- Spring Street discussion
  - Letters to adjoining property owners need to be sent out.
- We need to investigate resurfacing a few streets in the Borough using Highway Aid.

**Public Works - Parks and Recreation**

Chairperson – J. Eastep

- No Report

**Engineer's Report**

- No Report

**Manager's Report**

- Members of Council please check your email often for important information.

**Mayor's Report**

- No Report

**Unfinished Business**

- None

**New Business**

- Insurance Approvals
  - *C. Eshleman moved to approve the USI Insurance proposal for 2025, without the rider for terrorism.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
  - *D. Good moved to approve the SWIF worker's comp insurance proposal for 2025.* T. Baker seconded the motion. Council was in accord and the motion carried.
- Additional Trash Toters
  - How should we handle requests for additional totes? Many municipalities require residents to purchase an additional unit of trash to receive an extra tote or residents can purchase additional bag tags when they have additional bags. After some discussion, it was determined the policy should not change at this time, meaning if extra totes are requested, the resident would need to purchase a full second unit of trash.
- Office Computers
  - The office computers have reached the end of their reliable life and are unable to accept further security updates moving forward.
    - *P. Kresge moved to approve new computers for the office from Flagstream at a total maximum cost of \$3,700.00.* T. Baker seconded the motion. Council was in accord and the motion carried.
- Budget Amendments
  - The following 2025 budget amendments are proposed:
    - Increase the Worker's Compensation from \$16,000.00 to \$31,000.00. (expense)
    - Increase the Property and Liability from \$45,000.00 to \$54,000.00. (expense)
    - Increase the Fire Company Grants from \$2,500.00 to \$4,500.00. (expense)
    - Increase the MACC reimbursement from \$13,000.00 to \$20,000.00. (income)
    - Increase the Building Capital Purchases from \$1,500.00 to \$5,000.00. (expense)
    - Increase the Transfer from Savings from \$129,120.00 to \$151,620.00. (income)
      - *C. Eshleman moved to approve the amendments to the 2025 budget as listed.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Resolution 2025-1 – Sewage Enforcement Officer
  - *P. Kresge moved to approve Resolution 2025-1 appointing Rettew Associates as our Sewage Enforcement Officer for 2025.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Alternative Employee Pension Payout
  - Suggesting an alternative payout for those employees who have a pension benefit for the year of less than \$1,000.00.
    - *R. Spiegel moved to allow pension payouts of up to \$1,000.00 to go directly to the employee as a stipend check, distributed by our payroll provider, PayChex.* D. Good seconded the motion. Council was in accord and the motion carried.

**Public Comment**

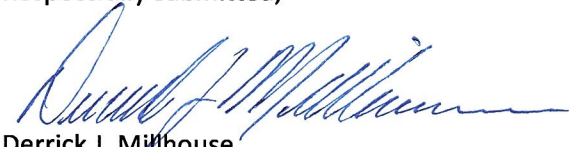
- None

**Miscellaneous**

- *R. Spiegel moved to cancel the January 27, 2025 Borough Council meeting.* D. Good seconded the motion. Council was in accord and the motion carried.

**With no further business, the meeting was adjourned at 2053 hrs.**

Respectfully submitted,



Derrick J. Millhouse  
Manager/Secretary

Gallery: (listing only those who signed in)

Julissa Rodriguez (LNP)