

**MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
December 9, 2024**

A meeting of the Mountville Borough Council was held on Monday, December 9, 2024, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Theresa Baker, Jonah Eastep, Christine Eshleman, Danny Good, Lenny Heisey, Phil Kresge, Rick Spiegel and Mayor Steve Mitchell.
- Also, present were West Hempfield Township Police Chief Jason Jay, Mountville Fire Company Deputy Fire Chief Andy Kalbach and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

**Agenda Additions**

- None

**Public Comment**

- None

**Recognition of Visitors**

- None

**Meeting Minutes and Financial Reports**

- *C. Eshleman moved to accept the minutes of the November 11, 2024, meeting as distributed. T. Baker seconded the motion. Council was in accord and the motion carried.*
- *R. Spiegel moved to accept the financial reports and fund distributions as presented. D. Good seconded the motion. Council was in accord and the motion carried.*

**Public Safety – Police/Fire**

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Chief J. Jay who reviewed the report for the previous month.
  - WHTPD will be getting body cameras for all officers.
- Chairperson Spiegel recognized Mountville Deputy Fire Chief A. Kalbach who reviewed the report for the previous month.
  - Grant applications will cost the fire company \$4,850.00. They are asking Borough Council to consider offsetting a portion of the cost in 2025.
    - *R. Spiegel moved to approve a payment of \$4,850.00 to the fire company for grant application fees in 2025. C. Eshleman seconded the motion. Council was in accord and the motion carried.*

**Public Safety – Planning/Zoning**

Chairperson – L. Heisey

- Chairperson Heisey reported that 1 permit was issued for this reporting period:
  - #2406                      215 E. New St.                      Fence                      \$ 35.00

**Public Safety – Health/Sanitation**

Chairperson – T. Baker

- Overdue Trash Accounts
  - *T. Baker moved to send 34 overdue trash accounts to Creditech for collection.* L. Heisey seconded the motion. Council was in accord and the motion carried.
- Uncollectable accounts from Creditech
  - There are approx. 60 accounts currently with Creditech in which the property has changed ownership and most of which are more than 10 years old. We would like to remove those accounts from collection since Creditech is no longer pursuing these accounts.
  - *T. Baker moved to remove 60 accounts from Creditech collection.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Trash totes will be delivered beginning next week. Letters have already been sent in the mail to homeowners. 96-gallon trash and 64-gallon recycling totes will be delivered. There will be an option to downsize upon request. All trash must be in totes to be collected.

**General Government – Personnel**

Chairperson – P. Kresge

- No Report

**General Government - Budget**

Chairperson – C. Eshleman

- No Report

**General Government – Public Outreach**

Chairperson – P. Kresge

- Mountville Welcome Sign – No update

**General Government – Building Committee**

Chairperson – P. Kresge

- No Report

**Public Works – Streets**

Chairperson – D. Good

- Spring Street discussion
  - Letters will be sent out to adjoining property owners within the next few weeks explaining the Borough's intent to vacate the road.

**Public Works - Parks and Recreation**

Chairperson – J. Eastep

- Phase 2 of Spring Hill Park stream Restoration Project – Bid results.
  - Bids were received on November 19, 2024, and the results were as follows:
    - Green Team Industries                      \$221,572.00

- Flyway Excavating \$238,700.00
- J. Phillips Excavating & Hauling \$267,190.00
- Aquatic Resource Restoration \$294,850.00
- Pennell Services \$336,000.00
- 12 Bravo, Inc. \$378,250.26
- Rettew provided a memo regarding the bid tabulation, and they have recommended Green Team Industries for the project.
- While most of the project is funded through grants, \$78,157.00 will need to be paid out of the Borough Funds.
  - *J. Eastep moved to contract Green Team Industries for Phase II of the Spring Hill Stream Restoration Project. C. Eshleman seconded the motion. Council was in accord and the motion carried.*
- Borough Park Conceptual Plan
  - *J. Eastep moved to approve the Borough Park Conceptual Plan as presented. D. Good seconded the motion. Council was in accord and the motion carried.*

#### **Engineer's Report**

- No Report

#### **Manager's Report**

- No Report

#### **Mayor's Report**

- No Report

#### **Unfinished Business**

- None

#### **New Business**

- Resolution 2024-3 Municipal Tax Rate
  - *R. Spiegel moved to approve Resolution 2024-3. D. Good seconded the motion. Council was in accord and the motion carried.*
- Resolution 2024-4 Municipal Fees
  - *C. Eshleman moved to approve Resolution 2024-4. D. Good seconded the motion. Council was in accord and the motion carried.*
- Appointments:
  - Engineer of Record - Rettew Associates
  - EMA Coordinator - Nicholas Oakes
  - Borough Authority - Douglas Pryor and Debra Bastian for a 5-year term
  - Zoning Board Alternate - Michael Rossi for a 3-year term
  - HARC Representative - Stephanie Lavenburg for a 3-year term
    - *C. Eshleman moved to approve the appointments as listed. R. Spiegel seconded the motion. Council was in accord and the motion carried.*
- Personnel and Driver and Vehicle Safety Manuals
  - *P. Kresge moved to approve the updated Personnel Manual and Driver and Vehicle Safety Manual as presented with a revision date of December 5, 2024. D. Good seconded the motion. Council was in accord and the motion carried.*

- Public Works Tractor
  - Pricing was obtained as follows:
    - Kioti DK5320SEHC \$47,227.50
    - New Holland Boomer 50 TB4 \$66,473.96
    - Kubota L4760HSTC \$68,167.22
  - *C. Eshleman moved to approve the purchase of the Kioti tractor as presented with the loader and backhoe attachment, and requested safety lighting for a price NTE \$50,000.00, to be paid out of the 2025 budget.*  
R. Spiegel seconded the motion. Council was in accord and the motion carried.

**Public Comment**

- None

**Miscellaneous**

- *P. Kresge moved to cancel the December 23, 2024, Borough Council meeting.* D. Good seconded the motion. Council was in accord and the motion carried.

**With no further business, the meeting was adjourned at 2006 hrs.**

Respectfully submitted,



Derrick J. Millhouse  
Manager/Secretary

Gallery: (listing only those who signed in)

Kara Kalupson (Rettew Associates)

Julissa Rodriguez (LNP)