

**MOUNTVILLE BOROUGH COUNCIL  
MEETING MINUTES  
October 9, 2023**

A meeting of the Mountville Borough Council was held on Monday, October 9, 2023, at 1900 hrs. in the Mountville Borough Hall at 21 E. Main Street, Mountville, PA 17554.

The following Council members were present:

- Matt Auker, Theresa Baker, Christine Eshleman, Jonah Eastep, Lenny Heisey, Phil Kresge, Rick Spiegel, and Mayor Steve Mitchell.
- Also, present were West Hempfield Township Police Corporal Karl Hartranft, Mountville Fire Co #1 Chief Dean Gantz, Jr., and Borough Manager Derrick Millhouse.

The meeting was called to order at 1900 hrs. by Council President P. Kresge who then gave an invocation and led the Pledge of Allegiance.

President Kresge addressed the visitors in the room. He advised them of the public comment sections of the meeting, and if anyone wished to be heard during those times, they could stand, state their name, and address, and then address the Council.

**Agenda Additions**

- None.

**Public Comment**

- None.

**Recognition of Visitors**

- Lancaster Public Library – Representatives from the library updated Council on the status of the library and requested an increase in funding for 2024.
- Norfolk Southern – Alex Ricci from Norfolk Southern explained the process of closure of the Spring Street crossing if Council should choose to close it. Council was informed the closure and all expenses related to the closure would be paid by Norfolk Southern. He also notified Council they would receive \$17,500.00 in incentives if the crossing is closed.

**Meeting Minutes and Financial Reports**

- *R. Spiegel moved to accept the minutes of the September 11, 2023, meeting as distributed.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- *C. Eshleman moved to accept the financial reports and fund distributions as presented.* R. Spiegel seconded the motion. Council was in accord and the motion carried.

**Public Safety – Police/Fire**

Chairperson – R. Spiegel

- Chairperson Spiegel recognized WHTPD Corporal Hartranft who reviewed the report for the previous month.

- Chairperson Spiegel recognized Mountville Fire Co #1 Chief D. Gantz who presented the monthly report that was distributed to Council earlier.
  - The fund drive has raised just over \$37,702.00 so far.
  - AFG Grant application request has not yet been awarded.

### **Public Safety – Planning/Zoning**

Chairperson – L. Heisey

- Chairperson Heisey reported that 2 permits were issued for this reporting period:
 

○ #2343	40 E. New St.	Exterior Deck and door	\$ 334.50
○ #2344	28 Froelich Ave.	Driveway and curbing	\$ 35.00
- The properties at 5 E. Main St. and 23 N. Manor St. will have a hearing with the Magistrate on Oct. 10th.
- Dayspring will have a zoning submission soon.
- Short term rental discussion.
  - No update.
- Zoning Violation – Field of Screams Attraction
  - The Borough has received notification F.O.S. is serving alcohol. Legal council and the zoning officer believe this is a violation of our zoning laws. It is recommended the Council approve the issuance of a Notice of Violation to F.O.S.
    - *L. Heisey moved to issue a Notice of Violation to Field of Screams to notify them we believe they are in violation of the ordinances regarding alcohol sales at the event. R. Spiegel seconded the motion. Council voted in favor 6-0 with 1 abstention and the motion carried.*

### **Public Safety – Health/Sanitation**

Chairperson – T. Baker

- Councilperson Baker mentioned the event at Spring Hill Park and the hard work of everyone involved. She will draft a letter of thanks to the Lancaster Watershed Leadership Academy and the partners involved. Although it was a rain event, there was a good turnout, and a lot of information was provided. 26 trees were also planted for the event.

### **General Government - Personnel**

Chairperson – P. Kresge

- We still need to find a replacement for our representative to the UCC appeals board for the LIMC.
- We are still accepting applications for an additional administrative position.
- There are two applicants for the position of Crossing Guard.
  - The Mayor will contact the applicants and make an offer to the best candidate.

### **General Government - Budget**

Chairperson – C. Eshleman

- The second draft of the 2024 Budget was distributed to Council for discussion.
  - Additional money was added to the Library contribution, the PURTA distribution and the Borough Community Picnic. An income line was added for the MACC insurance reimbursement. Salaries for 2024 still need to be addressed.

**General Government – Public Outreach**

Chairperson – P. Kresge

- No Report.

**General Government – Building Committee**

Chairperson – P. Kresge

- No report.

**Public Works – Streets**

Chairperson – Matthew T. Aufer

- The Main and Manor project for signal lights.
  - Construction is well underway. The poles have been installed. Concrete still needs to be poured. The project is still on schedule. The first payment application was received from JVI for the first phase of work.
    - *M. Aufer moved to pay JVI for the payment application in the amount of \$146,837.52.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Huntington Drive/Providence Place and Lemon Street repaving projects:
  - The project is nearly complete. There are several locations where the curbing was found to be lower than the anticipated paving height of the road. We are proposing to accept a change orders #2 and #4 to repair those areas of curbing. There was some reduction in costs for base repair that will cover the cost of the change orders. D.H. Funk did submit a payment request for the work completed to this point.
    - *M. Aufer moved to approve change order #2 and #4 to repair curbing in the amount of \$17,085.00.* T. Baker seconded the motion. Council was in accord and the motion carried.
    - *M. Aufer moved to pay D. H. Funk for the payment application in the amount of \$325,720.28.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- Lemon Street
  - The paving project is complete. There was some discussion about the striping for the crosswalks.
- Village Drive storm water pipe replacement.
  - Work is complete. Flyway has applied for payment.
    - *M. Aufer moved to pay Flyway Excavating for the payment application in the amount of \$14,900.00.* R. Spiegel seconded the motion. Council was in accord and the motion carried.
- Spring Street discussion.
  - Council discussed all the options for closure and/or repair. After hearing all of the discussion, as well as the information from Norfolk Southern, President Kresge chose to table the vote until the November 13, 2023 Council meeting.

**Public Works - Parks and Recreation**

Chairperson – Jonah M. Eastep (absent)

- DCNR Park Improvement Project – Borough Park.
  - No Update.
- Borough Park Security System
  - No update.

**Engineer's Report –**

- One additional note on the Spring Hill basin. The plans for the second phase of the project are complete and ready for review by the Borough.

**Manager's Report –**

- Report as distributed.

**Mayor's Report –**

- The Mayor reported that former crossing guard R. Lehman passed away.

**Unfinished Business**

- Security Cameras in Borough Park - No update.

**New Business**

- LIMC Right-of-Way ordinance with Cohen Law Firm.
  - Several municipalities are joining together to develop a ROW ordinance to address concerns of future utility work within municipal ROW's.
    - *R. Spiegel moved to hire Cohen Law Firm at a cost of \$4,800.00 to develop a Right-of-Way ordinance.* C. Eshleman seconded the motion. Council was in accord and the motion carried.
- Street Sweeping
  - The Council discussed sweeping on a more regular basis and the costs. Several quotes were requested. Quotes were as follows:
    - Sweeping Corp. of America = \$140.00/hr
    - Central PA Sweepers = \$180.00/hr
    - Ross Industries = \$170.00/hr
  - *M. Auken moved to hire Sweeping Corp. of America at \$140/hr to sweep the Summit Hills Development one more time this year.* C. Eshleman seconded the motion. Council was in accord and the motion carried.

**Public Comment**

- None.

**Miscellaneous**

- None.

**With no further business, the meeting was adjourned at 2131 hrs.**

Respectfully submitted,



Derrick J. Millhouse  
Manager/Treasurer

**Gallery:**

Kenneth Campbell  
Ronald Freiberg  
Henrietta Heisler  
Nick Hughes  
Lisa Lane  
Joshea Schwertz  
Karl Smith  
Judy Snyder